

Rotherfield Village Hall – Booking Enquiry Form

Date call taken				
Date Hire Requested	<i>Day</i>	<i>Date</i>	<i>Month</i>	<i>Year</i>
Room	<i>Main Hall & Kitchen</i>	<i>Meeting Room 1</i>		<i>Meeting Room 2</i>
Times				
Name of Person enquiring				
Contact Telephone number				
Name of Group (if any)				
Type of event				
Specification	<i>Music & Dancing</i>	<i>Alcohol</i>	<i>PA</i>	
Address to which forms are to be sent				
Forms required	<i>Form</i>			<i>Date sent</i>
	Application for Hire with Conditions			
	Application for Hire without Conditions			
	Form A			
	Hire Charges			
	Contents of Hall			
Other information				